

Joarshahara, Khilkhet, Dhaka-1229 (300 feet, Purbachal Road) Contact: +8801711567236, +8801713486813, +8801762001083 Email: info@ausisdhaka.net Web: <u>http://ausisdhaka.net</u>

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Fees Policy 2023-2024

- Admission: a. See Full Admission Policy
 b. See Fees Schedule
- Fees Structure:>>See the webpage www.ausisdhaka.net

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- Payment: Admission fees are paid once during admission and is non-refundable. Term fees payment must be made before the beginning of the Term in order to register the child in the new class.
- 5% discount for full year's Payment at a time if paid by 31 July 2023.
- Sibling Discount:
 - \circ 1st sibling child will be eligible for 15% discount on Term fees.
 - \circ 2nd and more sibling children will be eligible for 25% discount on Term fees.
- How to Make the Payment: All payment in BDT, calculated at the exchange rate of the bank on the day of payment.
- MODE OF PAYMENT: Payment can be made by direct bank deposit, pay order, bank draft and online transfer in favor of "International Holdings Limited". Bank Account information:

Bank Name	:	Jamuna Bank Limited (payable in any branch)
Branch	:	Mohakhali
Accounts Name	:	International Holdings Limited
Account No	:	1001000013774
Routing No	:	130263191, SWIFT Code: JMBUBDDH035

Please note: After successful deposit/transfer to the bank you will be required to deposit the school copy of the deposit slip to the finance office of the school on the next working day. In case of emergency "clean scan copy can be allowed by e-mail to "accexe@ausisdhaka.net" & cc to "manager.finance@ausisdhaka.net"

New and Continuing Students Enrolling During The School Year: Students enrolling at any time after the first day of the academic year will be required to pay the full term fees for enrolment. Continuing students from the preceding year, but starting school late in the current academic year, will be required to pay full Term fees as a position was reserved for them. However, enrolment can be terminated if requested, and re-enrolment will be allowed if there is any vacancy in that year.

Non Payment of Fees:

In case fees are not paid as per the payment schedule the school holds the authority to suspend the admission of the student till all dues are paid.

Refund Policy:

a. Please note, according to the policy if any student attends class for a single day of a term, the student will have to pay for the whole term fees.



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- **b.** A refund is only eligible if a student does not attend class for any day of the term but is paid for that term. In that case, parents are requested to submit a written application to the school within 30days of the new term commencing. This application should include the necessary information about their bank account details.
- VAT: Any Govt. VAT Levy will be charged on fees if applicable.

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ADDINITIONAL INFORMATION

- Transportation: Bus transportation to and from school is at an additional cost of USD 360 (per term). Transport fees must be paid in advance at the beginning of the term. Parents must fill out cancellation forms before starting the term to stop using the transport service. The transport cancellation form is available at the front desk office.
- Lost or Damaged Books: Students are required to pay for the replacement cost of the lost or damaged school books. Payment is required immediately upon receipt of the invoice. The money paid is refundable to the Parent if the book is found and returned in good condition within a reasonable amount of time. Final report cards or school transcripts will not be released until the payment is received.
- Technology: School owned Technology (computers, cameras, microscopes, etc.) may be provided for the convenience and use of AusIS Students to assist them with completion of tasks or assignments given by the School. It is expected that all equipment will be used in a responsible and reasonable manner and any equipment damaged or lost due to misuse or carelessness will be the student's responsibility. Repair or replacement of such equipment will be charged to the parent and payment must be received by the school before reports, transcripts, or other school reports will be released by the School.
- Optional School Activities: Students may elect to participate in activities that are in addition to the established school program. These include, but are not limited to, travel to Model UN, GIN, and sports and academic events outside of Bangladesh. Parents are responsible to cover the actual expenses for such activities (travel, hotel, visas, uniforms, etc.). An estimated total cost will be provided before the event and full payment is expected to be made PRIOR to the event.

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